

SONORAN DESERT WILLOW ESTATES
BOARD OF DIRECTORS MEETING MINUTES
June 15, 2020

Call to Order: The meeting, via conference call, was called to order at 6:00 p.m. A quorum is present.

Roll Call: **Board of Directors:** Ron Syverson, Present (present)
 Denise Beauchamp, Vice President (present)
 Bill Mendenhall, Member at Large (present)
 Ted Kastrinos, Member at Large (present)

Property Manager: Kelsey Beck, FirstService Residential

Meeting Minutes: Approval of the February 17, 2020 meeting minutes.

A motion is made and seconded (Ron/Bill) to approve the February 17, 2020 minutes as written. All in favor. Motion passes.

Financial Report: Approval of the February 17, 2020 Financials.

A motion is made and seconded (Ron/Bill) to approve the financial report for February 17, 2020. All in favor. Motion passes.

Financial Report: Approval of the March, 2020 Financials.

A motion is made and seconded (Ron/Ted) to approve the financial report for March, 2020. All in favor. Motion passes.

Financial Report: Approval of the April, 2020 Financials.

A motion is made and seconded (Ron/Bill) to approve the financial report for April, 2020. All in favor. Motion passes.

Financial Report: Approval of the May, 2020 Financials.

A motion is made and seconded (Ron/Ted) to approve the financial report for May, 2020. All in favor. Motion passes.

New Business:

- Due to the Covid19 virus, the meetings for March, April, and May were cancelled. The following business was conducted via email.
- Complete Landscaping submitted Quote #3411 dated March 10, 2020 in the amount of \$2585.67 to add fill dirt to basin on Silky/Satiny Willow to eliminate water retention.

A motion is made and seconded (Ron/Bill) via email to approve Complete Landscaping Quote #3411 dated March 10, 2020 in the amount of \$2585.67. All in favor. Motion passes.

- Complete Landscaping submitted Quote #3834 dated March 10, 2020 in the amount of \$1655.00 for removal of five trees on Black Willow, East of River Willow and West of Sandbar Willow, because they are compromising walls and sidewalks.

A motion is made and seconded (Ron/Bill) via email to approve Complete Landscaping Quote #3834 dated March 10, 2020 in the amount of \$1655.00. All in favor. Motion passes.

- Clyde Norvell submitted a Quote dated March 12, 2020 in the amount of \$500.00 to repair the wall on Black Willow, East of River Willow and West and West of Sandbar Willow.

A motion is made and seconded (Ron/Bill) via email to approve Clyde Norvell's Quote dated March 12, 2020 in the amount of \$500.00. All in favor. Motion passes.

- On April 15, 2020, Board Members received an e-mail from Ron recommending a change in management companies from Adam LLC to FirstService Residential.

A motion is made and seconded (Ron/Bill) via email to change management companies from Adam LLC to FirstService Residential. All in favor. Motion passes.

On April 29, 2020, the attached is the Letter of Termination of Contract that was mailed to Adam LLC on via regular and certified mail.

- On May 9, 2020, Ron requested \$2000.00 be allocated to be spent on wall repair and tree removal. Attached are the invoices for the work completed. The total spent was \$2170.24. By doing the additional work, over \$500.00 was saved on the tree removal at the basin on Black Willow/Laurel Willow.

A motion is made and seconded (Ron/Bill) verbally on May 13, 2020 to allocate \$2000.00 for wall repair and tree removal. All in favor. Motion passes.

- On May 22, 2020, Ignacio Jimenez resigned from the Board due to personal reasons.

A motion is made and seconded (Ron/Bill) on June 15, 2020 to operate the Board with four members until a meeting can be had to meet any new candidates who submit their interest to join the Board. All in favor. Motion passes.

- A discussion was had regarding the "Vive" program, and it was decided that this topic will be put on hold until the July meeting.
- Discussion regarding reinvesting funds in the amount of \$22,500.00, which was previously held in a CD, into a like investment account.

A motion is made and seconded (Ron/Ted) on June 15, 2020 transfer funds in the amount of \$22,500.00 into an investment account. All in favor. Motion passes.

- Discussion regarding reinvesting funds in the amount of \$22,900.00, which was previously held in the Reserve Account, into a like investment account.

A motion is made and seconded (Ron/Bill) on June 15, 2020 transfer funds in the amount of \$22,900.00 into an investment account. All in favor. Motion passes.

Old Business: Board Members are to vote within 72 hours on all Architectural Committee Requests.

Next Meeting: Next meeting is July 20, 2020 or as the Association business requires.

Adjournment:

There being no further items or business, a motion is made and seconded (Ron/Bill) to adjourn the meeting. All in favor. Motion passes. Meeting adjourned at 6:45 p.m.

Executive Session:

- Business to be conducted in confidential setting and not open for public knowledge.