

**SONORAN DESERT WILLOW ESTATES**

**Architectural Design Modification Request**

C/O FirstService Residential - 7616 N. La Cholla Blvd. Tucson, AZ 85741 Office: 520. 219.4520

**Submit to: [barbara.rico@fsresidential.com](mailto:barbara.rico@fsresidential.com) OR Fax: (520) 219-4711**

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Lot #: \_\_\_\_\_ Date of Request: \_\_\_\_\_

**Description of Modification:** (Attach additional sheets as needed. Include blueprints, sketches, specifications, elevations, color samples and description of materials.)


**Contractor's contact information:**

--

**Materials:**


**Colors:** (Paint chip color samples required)

**Site Plan:** For structures, show dimensions of proposed improvements and distances from property lines and existing structures in an attached document.

--

**Estimated Completion Date:** \_\_\_\_\_ **Owner Signature:** \_\_\_\_\_

**ASSOCIATION RESPONSE:**

<b>Date:</b> _____	<b>Approved:</b> Y    N	<b>By:</b> _____
--------------------	-------------------------	------------------

--

**Reason(s) for Denial:**


<b>Conditions Necessary for Approval:</b>

**DESIGN MODIFICATION REQUEST – ACKNOWLEDGEMENT**  
**[Page Two]**

Scale drawings are not required; however, an accurate description of the proposed modification, and its location on the lot, must be attached and submitted as part of your request.

**The Applicant should be aware of the following:**

1. The Architectural Control Committee (made up of your neighbors) has 3 (three) days in which to respond to this request.
2. All permits required for this project are the sole responsibility of the Owner (property owner and member of the HOA).
3. No work shall commence until the Owner has received written approval by the Committee.
4. The Architectural Committee will not address disputes between adjacent property owners.
5. The applicant is responsible for correcting any damage caused to common areas, streets, walls, or sidewalks. Materials must be stored on the Owner’s property, and access over common areas is not permitted, unless specifically authorized in any approval for this request.
6. It is strongly recommended that the Applicant obtain written approval of neighbors. However, the neighbors’ approval or disapproval will not necessarily dictate the Committee’s decision.
7. The proposed improvement(s) will not adversely affect access or drainage through or across adjacent lots, nor shall it cause light pollution or unsafe conditions.

Owner waives statutory right (per SB1476, 2012, addressing only new builds or rebuilds of the main residential structure on owner’s lot)) to the following:

1. An in person final design review meeting and the right to attend said meeting;
  2. A written acknowledgment with the approval that the plans, including any amendments, are in compliance with all Association rules and guidelines;
  3. Two onsite inspections by Association or Architectural Control Committee representatives during progress of the proposed modification;
  4. Owner’s attendance or that of owner’s agent at the above onsite inspections;
  5. A written report from the Architectural Control Committee within five (5) days of each inspection;
- AND
6. A written report within thirty (30) days of the second inspection.

Owner’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_